



Facility Manager

Regular/Full-Time

Manitoba Health, Seniors, and Active Living, Winnipeg, Manitoba

Advertisement Number: 36459

Salary Range: \$54,866.00 - \$62,859.00 per year

Closing Date: August 17, 2020

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection in this competition. Consideration will be given to women, Indigenous people, visible minorities and persons with disabilities.

An eligibility list may be created for similar positions and will remain in effect for 12 months.

Conditions of Employment:

- Must be legally entitled to work in Canada
- Must be physically capable of performing the duties of the position, including lifting, reaching, climbing stairs, working at heights and in confined spaces
- Must provide and maintain a satisfactory Criminal Record Check

Qualifications:

Essential:

- Post-secondary diploma/certificate in building/facility management/operations and/or Power Engineer certificate or Journeyman Trades Certificate. An equivalent combination of training and experience may be considered.
- Experience managing day to day operations of facility (building) maintenance program
- Experience managing building and/or equipment projects including overseeing contractors and service contracts
- Effective decision making and problem-solving skills
- Excellent organizational skills and ability to prioritize workload
- Experience with building automation and life safety systems
- Experience preparing and managing budgets and cash flows
- Strong interpersonal skills with the ability to work effectively in a team environment
- Strong verbal communication skills
- Effective written communication skills
- Experience working with Microsoft Office applications including Outlook, Excel and Word

Desired:

- Familiarity with the operation and maintenance of general laboratory equipment and systems (e.g. water purification systems, biosafety cabinets, nitrogen generators, etc.)

Duties:

Reporting to the Executive Director, the Facility Manager is responsible for implementing and carrying out operational programs and tasks to ensure safe, efficient and economical operation of the mechanical, electrical, laboratory and related equipment/systems within the Cadham Provincial Laboratory (CPL) including building and grounds maintenance. The Facility Manager may also assist in the preparation, planning and management of facility related projects.

APPLY TO:

Advertisement No. 36459
Service Centre 2
Human Resource Services
360-1395 Ellice Avenue
Winnipeg, MB, R3G 3P2
Phone: 204-945-3001
Fax: 204-948-2841
Email: govjobs@gov.mb.ca

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions may be grieved and appealed. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative or the grievor, if unrepresented. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.